



TALL TIMBER

disconnect to reconnect

EMPLOYMENT APPLICATION

Please answer all questions - an incomplete and/or illegible application will not be considered.

Date _____ Position Requested _____

Full Legal Name _____

Last

First

Middle

Other Names Used _____

Current Address _____

City _____ State _____ Zip Code _____

Telephone _____ Email _____

Previous Address _____

City _____ State _____ Zip Code _____

EDUCATION

List most recent educational experiences first. Education and training levels are relevant for employment only to the extent allowed by law.

# OF YEARS	SCHOOL NAME	CITY/STATE	DID YOU GRADUATE	MAJOR COURSE/DEGREE

EMPLOYMENT HISTORY (List present or most recent employer first. If more space is needed, add additional pages.)

COMPANY		SALARY		DATES	
		START	FINISH	FROM	TO
ADDRESS					
POSITION		SUPERVISOR		PHONE	
DUTIES		REASON FOR LEAVING			
COMPANY		SALARY		DATES	
		START	FINISH	FROM	TO
ADDRESS					
POSITION		SUPERVISOR		PHONE	
DUTIES		REASON FOR LEAVING			
COMPANY		SALARY		DATES	
		START	FINISH	FROM	TO
ADDRESS					
POSITION		SUPERVISOR		PHONE	
DUTIES		REASON FOR LEAVING			
COMPANY		SALARY		DATES	
		START	FINISH	FROM	TO
ADDRESS					
POSITION		SUPERVISOR		PHONE	
DUTIES		REASON FOR LEAVING			

CHURCH ACTIVITY

Name of church where you are currently a member: _____

List other churches you have attended over the past five years:

Church Name	Phone Number	Contact Person	Years Attended

List previous work (church and non-church) involving children or youth:

Organization	Phone Number	Contact Person	Type of Work

REFERENCES

Please include complete and accurate information. Applicants cannot move forward without references and will not be considered. It is the responsibility of the applicant to provide current contact information. It is suggested that you reach out to references ahead of time to let them know that Tall Timber will be contacting them and to collect the most current contact information.

PERSONAL

Name	Address			
City	State	Zip	Email	Phone

PROFESSIONAL/CIVIC

Name	Address			
City	State	Zip	Email	Phone

FAMILY MEMBER

Name	Address			
City	State	Zip	Email	Phone

BACKGROUND INFORMATION

1. Are you legally eligible for employment in the US? YES NO

*Proof of citizenship or immigration status will be required upon employment.

2. Have you ever been the subject of a civil lawsuit involving sexual misconduct, sexual harassment, sexual abuse or other immoral behavior or conduct, involving adults or children? Have you ever been the subject of an investigation or allegation of sexual misconduct, sexual abuse or sexual harassment involving adults or children? YES NO

*If yes, please attach a statement describing the circumstances and relevant facts.

3. Are you over 18 years of age? YES NO

4. Contact for notification in case of emergency _____

5. Phone number and relationship to you _____

6. If hired, when would you be available? _____

7. Are there any days/hours you would not be available to work? _____

8. Have you previously worked for us? (If yes, give dates) _____

9. Do you have any friends or relatives employed by us? (If yes, please list) _____

10. Who referred you to us? _____

11. Do you have any other skills you wish to mention? _____

11. Is there anything else you feel is relevant for Tall Timber to know? _____

LEGAL HISTORY

For any “yes” answers, please attach a detailed explanation in writing. An affirmative answer does not necessarily disqualify an applicant from employment.

YES NO Have you ever been convicted of a criminal offense (felony or misdemeanor) involving moral turpitude or violence? (Crimes of moral turpitude involve fraud, theft or dishonesty.) Answer “yes” if you have entered a plea agreement, including a deferred sentence or deferred judgment arrangement in connection with a criminal case. Answering “yes” does not necessarily preclude applicant from employment.

YES NO Have you ever been charged with a sexual offense, offense relating to children, or crime of violence?

YES NO Have you ever reported to any organization or registry for abuse or misconduct involving children?

YES NO Do you have any disciplinary action or investigation pending by an employer, other organization, professional association, or licensing body, for violence, sexual misconduct, or misconduct involving children?

YES NO Have you ever been disciplined or dismissed from any volunteer or employment position for any reason or following an allegation of sexual misconduct, physical aggression, verbal aggression, or other inappropriate behavior or conduct?

YES NO Have you ever been reprimanded, or asked to leave or end your involvement/work in any program or organization providing services to children?

YES NO Have you ever been the subject of a complaint or disciplinary proceeding concerning any professional license or professional affiliation held by you?

YES NO Do you now or have you ever sought out or intentionally viewed child pornography?

DISCLAIMER

Tall Timber is an Equal Opportunity Employer and operates under the AA-EEO policy of the Northwest Coast Presbytery. Because of the nature of the camping ministry, we desire to demonstrate a spirit of Christian community among all staff, leaders and campers. It is necessary that there be some congruency between Christian faith, life-style demonstrated in ethics, morals, conflict management, devotional life and worship practice, and attitude toward work and life. It is expected that an employee will seek to find room for individual demonstration of skills and gifts within the framework of those corporate expectations. The corporate framework involves an understanding of and willingness to abide by a way of life consistent with our Statement of Belief, the employee handbook, and the On Site Policies.

APPLICANT STATEMENT
PLEASE READ CAREFULLY BEFORE SIGNING

I hereby authorize you to contact any references or organizations listed in this application and authorize such references or organizations to release any information contained in their files or records concerning me. In consideration of the receipt and evaluation of this application by Tall Timber, I release Tall Timber, all of its agents, and all such references and organizations from any and all liability for any damage that may result from furnishing such information to you. I waive any right that I may have to inspect any information provided about me by any person or organization identified by me in this application, except what may be required by law.

I understand and agree that if I am offered conditional employment with Tall Timber, my appointment is for no definite period and may, regardless of the date or method of payment of my wages or salary, be terminated by either party at any time without previous notice or cause and is subject to change in wages, conditions, benefits and operating policies.

I agree that if Tall Timber employs me, in the future a potential employer may contact Tall Timber or its representatives concerning my work record and my work performance at Tall Timber.

I hereby consent to and authorize persons employed by Tall Timber to divulge any and all information they consider relevant to any person representing him or herself to be an employer or potential employer of mine with respect to my work and/or performance of my job at Tall Timber. This consent specifically includes any information related to any allegation or investigation of child abuse or sexual abuse or molestation in any form.

I agree to a medical examination or inquiry, if requested if I receive a conditional offer of employment, including the analysis for the detection of the use of illegal drugs or controlled substances. I understand that testing positive for drugs or controlled substances could prevent my employment or continued employment by Tall Timber.

I understand and agree that in the performance of my duties as an employee of Tall Timber, or after I leave Tall Timber, that I must hold in confidence any and all information that I come in contact with regarding my employer or its business.

I understand and agree that it is critical to the mission and ministry of Tall Timber that all employees conform to the highest standards of safety, interpersonal conduct, and sexual morality. I affirm that I will strictly comply with Tall Timber's policies and procedures, including those concerning child safety and protection, sexual abuse and misconduct, and interpersonal relationships. I understand and agree that failure by me to abide by such policies and procedures may result in my immediate dismissal.

My responses above are true and correct. I understand and agree that any false answers or statements made by me on this application or any supplement thereto, or any false statements made to the representative(s) of Tall Timber during the interview process will be sufficient grounds for not hiring, or immediately discharging me, no matter when discovered.

I HAVE CAREFULLY READ, UNDERSTAND AND AGREE TO THE FOREGOING "APPLICANT STATEMENT" AND FURTHER UNDERSTAND AND AGREE THAT A COPY OF THIS APPLICATION SHALL BE AS VALID AS THE ORIGINAL.

Applicant Signature _____

Date _____