

GOOD SHEPHERD LUTHERAN CHURCH POSITION DESCRIPTION

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| <u>Position Title</u> | Director of Children and Youth Ministries |
| <u>Position Type</u> | Full Time (40 hr.), Salaried |
| <u>Supervisor</u> | Director of Cross-Generational Ministries |

About Us

Good Shepherd Lutheran Church is suburban congregation in Raleigh, NC, approximately twenty minutes north of center city. Because all ages have something to teach us about Jesus, Good Shepherd values and creatively lives into the cross-generational nature of Christian community. We offer two vibrant liturgical worship services every Sunday morning with a dedicated Sunday school hour in-between.

We believe God is growing a Christ-centered community through life-changing service here. We affirm the full participation of LGBTQIA+ people as essential members of this Christ-centered community. We look forward to welcoming a new member to our team!

Position Description

The Director of Children and Youth Ministries is responsible for overseeing the planning, organization, and implementation of educational and relational life stage-appropriate programming for the spiritual formation of children and youth ages 3 through 12th grade. The Director of Children and Youth Ministries will work closely with the Director of Cross-Generational Ministries in developing a holistic ministry strategy that embraces young people's important role in the life of the congregation as well as encourages and equips the home as ground zero for faith formation.

To be effective, the Director of Children and Youth Ministries must be sensitive to the needs of our church community while focusing on our mission of growing a Christ-centered community through life-changing service.

Essential Functions

1. Facilitate Sunday Morning Education for students, 3-year-old through 5th grade.
 - a. Recruit, train, support, and appreciate all team leaders, teachers, and helpers.
 - b. Select, order, and distribute curriculum yearly and additional supply needs weekly.
 - c. Be present and available during the Sunday Morning Education timeframe.
 - d. Maintain a healthy relationship with the preschool with whom we share space.
Assure classrooms are clean and secure following each Sunday.
2. Facilitate regularly scheduled middle school and high school ministry programming.
3. Facilitate occasional children's ministry programming.

4. Promote, plan, and implement approximately five weekend retreats during the programmatic year (September – May):
 - a. One for 3rd – 5th grade students
 - b. Two for Middle School (6th – 8th grade) students
 - c. Two for High School (9th – 12th grade) students
5. Promote, plan, and implement a mobile day camp or VBS week each summer for the congregation and community's children. Coordinate registration and work with parents to provide snacks, organize supplemental field trips, etc.
6. Facilitate congregational participation in synodical and national events such as LYO Assembly and the triennial ELCA Youth Gathering.
7. Maintain an accurate roster of children and youth utilizing Good Shepherd's congregational database, Realm by ACS.
8. In partnership with the Director of Cross-Generational Ministries, create a yearly event calendar(s) prior to each fall and inform office staff and program participants of any changes made throughout the year. Coordinate strategic promotion of calendar events with Director of Communications.
9. Perform other tasks and duties as assigned.

Core Competencies

- Model a mature Christian faith life.
- Understand and value Lutheran theology and tradition.
- Be authentic, available to, and affirming of all students in the ministry range.
- Clearly and enthusiastically share the ministry's vision and stories with the congregation.
- Attend worship and staff meetings.
- Stay current on trends in children's and youth ministry by following related blogs, reading related literature, and attending educational conferences.
- Assure all reporting volunteers are training and certified according to our child protection policy.

Education

- Preferably possess a bachelor's degree.
- 3 – 5 years of relevant children and/or youth ministry experience.