

## **Director of youth Ministries or Associate Pastor for Families and Youth**

**Overview of Duties:** The youth minister will play a vital role in the spiritual growth and development of the youth community at Highland Presbyterian Church. They will be responsible for planning, organizing, and leading various youth programs, fostering a nurturing environment for spiritual growth, and providing mentorship and support to young members of the congregation.

### **Key Responsibilities:**

#### **1. Youth Program Leadership:**

- Plan, coordinate, & lead regular youth group meetings, activities, & events.
- Develop a diverse range of engaging programs that encourage spiritual growth, community involvement, & personal development.

#### **2. Spiritual Guidance:**

- Provide spiritual counseling & pastoral care support to youth members in times of need or guidance.
- Foster an environment that encourages exploration of faith, biblical teachings, & personal beliefs. Foster relationships & support spiritual development.
- Connection to Congregation- Worship, workdays, service/justice opportunities, & church committees

#### **3. Education and Curriculum Development:**

- Design & implement age-appropriate curriculum for Sunday School, Bible studies, & other educational programs for middle & high school youth.
- Collaborate with church leaders and educators to ensure alignment with church goals and teachings.
- Confirmation- lead program and logistics.

#### **4. Outreach and Community Engagement:**

- Establish connections with organizations and organize and participate in community outreach and service projects.

#### **5. Event Planning and Coordination:**

- Organize & oversee special events, retreats, mission trips, and other activities for youth members.
  - Events include Sunday Night Youth Groups, Overnights- Middle school (2–3 per year) & High school (2–5 per year)
- Summer Trips
  - High School Conference Trip
  - High School Missional/Study/Sabbath Trip
  - Middle School Conference Trip
- Other Activities/Events as scheduled.
- Fundraising
  - Silent Auction, Trivia Night, St. Patrick's Day Parade Parking

#### **6. Volunteer Recruitment and Training:**

- Recruit and train volunteers to assist with youth programs and events.

- Provide ongoing support, guidance, and resources for volunteers.
- 7. Communication and Relationship Building:**
- Maintain regular communication with youth members, parents, & church leaders to ensure transparency & support.
  - Use communication tools to relay information such as email, social media, newsletters, bulletins.
- 8. Administrative**
- Weekly staff meetings, staff retreats, participate in session & committee meetings

For an ordained candidate pursuing an Associate Pastor position additional pastoral responsibilities will be considered

### **Hours and Benefits**

**We are open to a candidate with skills and gifts of different backgrounds, whether that be an Ordained or Non Ordained history. Given the size and complexity of our standing Youth Program we do prefer experience. A position starting with a minimum 30 hours will be considered with the ability to add more hours and duties. Regardless of ordination, and whether the candidate works 30 hours or more, we are offering Board of Pensions benefits for this position.**

**These terms are negotiable given the candidates current qualifications.**