

**UNITY PRESBYTERIAN CHURCH, Fort Mill, SC**

**POSITION TITLE:** Director of Youth Ministry (40 hours/week)

**REPORTS TO:** Senior Pastor / SESSION through Human Resources Ministry Team

**EMPLOYEE** \_\_\_\_\_

**Date:** \_\_\_\_\_

**POSITION PURPOSE**

The Director of Youth Ministry will join other staff members and many congregation members in ministering to and with youth in grades six through twelve and their families; develop, organize, and implement programs and activities that enable youth to encounter Jesus and create meaningful relationships with one another and the entire congregation; and foster the development of a personal, spiritual, and abiding relationship with Christ that will continue throughout life.

**DETAILED RESPONSIBILITIES**

Spiritual Nourishment and Growth:

- Coordinate and work with adult volunteers to effectively implement Christ-centered youth programs (grades 6-12) in an exciting and dynamic environment, including but not limited to Sunday School, youth groups, mission/service, Bible Studies, and Prayer Breakfast
- Recommend and facilitate the selection of curriculum for youth programs
- Engage increasing numbers of youth with the good news of the gospel in ways that allow them to grow in their own relationship with God and with others.

Relationships:

- Develop a web of relationships with both youth and adult volunteers to create an environment in which youth support one another in a Christ-like manner and adults know and stay connected to the youth.
- Encourage youth to participate fully in the life of the church and build relationships with other church members
- Assist in responding to the spiritual needs of youth and their families.

Retreats/Trips/Conferences:

- Plan and lead various retreats and mission trips for Middle and Senior High Youth. Current schedule includes 3 week-long trips in the summer and 1-2 weekend retreats during the school year.
- Participate in and promote programs, activities, and leadership in Providence Presbytery

Administration:

- Administer a quality sustainable Youth Ministry program in cooperation with the Youth Ministry Team, church staff, and other leaders.
- Utilize and maintain an effective communication network with youth, parents and the wider church to ensure awareness and visibility including social media, emails, texts, newsletters and church website
- Ensure training for all volunteers who work in Youth Ministry.
- Ensure adequate adult supervision and adherence to Unity's Safe Place Policy for all youth events.
- Encourage and support fundraising events to supplement the youth budget
- Attend and serve as staff liaison for the monthly Youth Ministry Team and Youth Leadership Council meetings

#### Worship:

- Plan and implement youth leadership of worship throughout the year.
- Participate in worship leadership as available and requested.

#### Other Ministry Areas

- Serve collaboratively as part of program staff, providing leadership and creativity in planning events and programs for the church; this includes the flexibility and adaptability that is required in serving on a team and attendance of weekly staff meetings.
- Perform other duties as assigned by the Pastor/Head of Staff.

### **POSITION REQUIREMENTS**

#### SKILLS/ABILITIES

- Positive and energetic leadership
- A vibrant faith in Christ and a love for youth.
- Ability to relate to youth and to make the Gospel relevant in their lives.
- Ability to interact with supervisors, staff, and adult church members.
- Ability to organize and manage multiple program areas in the present, while preparing for upcoming events and programs.
- Proficiency with computers, Microsoft products (Word, Excel, Publisher, Outlook, etc.), Internet, Social Media, graphic design (like CANVA). Knowledge and use of office equipment are also skills required for this position.

#### EDUCATION/TRAINING

- Bachelor's Degree or equivalent preferred
- Possess knowledge in Biblical interpretation, Reformed theology, human development, religious educational theory and practice, and the polity, programs, and mission of the Presbyterian Church (USA).

#### EXPERIENCE

- Experience working in a local congregation and with a youth ministry program is preferred